For Office Use:	Date office received:	Committee date:
	1st Letter date:	Board date:
	2nd Letter date:	

Heritage Pines Architectural Review Committee Application

This application must be submitted 7 days before an ARC meeting.

The ARC meets the second & fourth Wednesday of every month.

Homeowner's Name: _____

Homeowner's Address: _____

Lot #_____Phone # _____

Description of Change/Request:_____

_____

_____

Proposed Project Start Date: _____/____/____

Proposed Project Completion Date: _____/____/____

Check List: (Have You)

( ) 1. Attached plot plan to show building changes including landscaping with all necessary dimensions?

( ) 2. Attached a description of building materials, including color samples?

( ) 3. Attached a drawing or rendering of room additions, decks, patios, and/or landscaping as it relates to your plot plan?

( ) 4. Named the contractor / company doing the work?

( ) 5. Listed the common names of plantings and indicated the height and maximum growth of proposed plantings?

No commercial signs are allowed in your yard from the construction company.

Upon signing this application, the homeowner understands that the Architectural Review Committee functions only to approve the acceptability of the appearance of changes to the exterior of buildings or land. There is no intention, expressed or implied, to approve or disapprove the adequacy of any change, its function, or subcontractor. It is the homeowners responsibility to maintain operation and apperance of any changes. If the application is approved, it in no way relieves the homeowner from obtaining any and all necessary permits that may be required by the Town of Cary. A copy of the permit must be submitted to the Architectural Review Committee prior to any work being done.

HOMEOWNER SIGNATURE _____ DATE _____

DO NOT WRITE BELOW THIS LINE. FOR OFFICE AND COMMITTEE USE

$ _____ _____

APPLICATION FEE REC'D. INITIALS DATE: _____

STATUS: ( ) APPROVED ( ) RESUBMIT ( ) REJECTED

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