

Heritage Pines Architectural Review Committee Application
This application must be submitted seven (7) days before an ARC meeting.

The ARC meets the first & third Wednesdays of every month.

Homeowner's Name: _____

Homeowner's Address: _____

Lot #: _____ Phone #: _____

Description of Change/Request: _____

Proposed Project Start Date: ____/____/____

Proposed Project Completion Date: ____/____/____

Please use the check list below. Have you:

1. Attached your plot plan to show building changes including landscaping with all necessary dimensions?

2. Attached a description of building materials, including color samples?

3. Attached a drawing or rendering of room additions, decks, patios, and/or landscaping as it relates to your plot plan?

4. Named the contractor/company doing the work?

5. Listed the common names of plantings and indicated the height and maximum growth of proposed plantings?

No commercial signs are allowed in your yard from the construction company.

Upon signing this application, the homeowner understands that the Architectural Review Committee functions only to recommend approval to the Board of the acceptability of the appearance of changes to the exterior of buildings or land. There is no intention, expressed or implied, to approve or disapprove the adequacy of any change, its function, or subcontractor. It is the homeowner's responsibility to maintain operation and appearance of any changes. If the application is approved, it in no way relieves the homeowner from obtaining any and all necessary permits that may be required by the Town of Cary.

A copy of the permit must be submitted to the HPCA Office prior to any work being done.

Please call the office upon completion – your project will need a compliance inspection & approval by the ARC.

HOMEOWNER'S SIGNATURE: _____

DATE: _____

DO NOT WRITE BELOW THIS LINE. (FOR OFFICE AND COMMITTEE USE)



\$ _____
Application Fee if needed

INITIALS

DATE

STATUS: Approved to start Approved to start with STIPULATIONS REJECTED

The completed project has been inspected – please circle, date & initial _____

Approved

Not Approved – reason _____

ALL PROJECTS MUST BE COMPLETED WITHIN ONE YEAR OF THE APPROVAL DATE